

Board of Commissioners
Sennett Fire District
Regular Meeting
February 8, 2024
CO#2 - Franklin St. Firehouse

Present: John Komarisky
William J. Feocco
David Morris
Urson LaSagna - Excused
Tyson Turner

John Komarisky called the meeting to order at 7:34 PM.

Financial Reports and Bank Statement reviewed by Board members.

Lens Report: none

Approval of Agenda: Motion by William Feocco to accept. Seconded by David Morris. All in favor. Motion carried.
The minutes of the January 11 organizational meeting and regular meeting were approved. Motion to accept by Tyson Turner. Seconded by David Morris. All in favor. Motion carried.

Communications:

- Organizational meeting ad proof was received from the Citizen.
- Cayuga County Certificate of Liability Insurance listing the Sennett Fire House as the certificate holder was received.
- Town of Sennett Water and Sewer department letter spelling out the two-year charge of \$99.25 per year to replace the water meter head at Co#1 was received.
- Casella service contract – The District will continue its monthly service without a contract.
- 2024 meeting date changes were handed out.

New Business:

- LOSAP 2023 – Tyson will meet with Joe to review and update the board.
- Financial report changes – Heather would like to attach the municipal letter received from CLNB to the financials each month. Also, going forward, cleared check images will be attached to the checking statement for review by the commissioners.
- The SennettFire.com district announcement page will be used to post any information that is posted in the Citizen Advertiser. Anything else placed on this page must first be approved by the board of commissioners.
- Jason Green distributed an updated Capital plan addressing the potential replacement of the five large apparatus and the six smaller apparatus units the district currently owns and maintains to serve the needs of the town. The fire department's truck committee will gather more information on the actual cost to replace vehicles scheduled for possible replacement in 2024 and 2026. Vehicle usage, maintenance, and overall condition: technological advancements, refurbishing potential as well as financial constraints and the needs of the town were discussed by the board of commissioners. The treasurer will put together a projected ten-year summary budget for board review in May.
- David Morris would like to donate vehicle window punches to anyone attending the department banquet as a thank you - from the board - for dedicated service and continued support. A motion was made by Tyson Turner to reimburse David Morris \$60.00 for the sixty punches purchased as gifts. John Komarisky seconded. David abstained. All in favor. Motion carried.

Old Business:

- The NYS financial update paperwork is in progress and will be submitted by February 29th.
- Insero will perform the yearly audit on the district's financials and will send the engagement letter after March 1st.
- Building –
 - o Alvin Penird has stripped and waxed all but the main room floor.
 - o Hall renovation – Jesse has been busy, so he is waiting to get some time freed up. Department will update.
 - o Awning fabric replacement – John is stilling waiting on a quote. Ben will call St Lawrence Canvas and see what they say about repair or replacement.
 - o Air system at Co#2 – CAE&T received a purchase order in December of 2023. Brandon says parts for the job have still not come in.
 - o A discussion on the door locking system at Co#1 and Co#2 has been tabled until all commissioners are present. John Komarisky would like the minutes to reflect that for \$574.00, Friendly Locksmith will replace three locksets at Co#1 and two locksets at Co#2 and provide 50 keys.
 - o The exterior windows in the radio room at Co#2 are drafty and hazed between the panes. A piece of Plexiglas has been placed over the draftiest window. The district will need to get a commercial contractor to quote repair/replacement.

- The Isaac bill was once again set aside. John received a call today regarding the excessive labor charged for replacing the blower motor. Isaac has initially offered to take three to four hours off the bill. John is looking for more. They are still looking into it.
- John spoke with the insurance company out of Cortland regarding the liability policy. They cannot offer the same coverage that Adams offers so the district will not be receiving a second quotation.

Deputy Chair:

- No Report.

Chief Report: Ben Haynes

- The 2023 Year End Annual Report was distributed to the commissioners.
- The January call total was eighty-three with exceptional attendance.
- The BBQ pit at Co#2 was heavily damaged in the January windstorm. What is the plan for that structure? Remove, replace, something new? This area has not been used for anything other than storage since 2018. The department will present recommendations for this space at a later date.

The February Warrant for \$21,956.24 was approved. Motion to accept by David Morris. Seconded by Tyson Turner. All in favor. Motion carried.

Meeting adjourned 9:26 PM. Motion by Tyson Turner. Seconded by David Morris. All in favor. Motion carried.

Respectfully Submitted,
Heather Christopher
Heather A. Christopher
Secretary/Treasurer