

Heather Christopher, district treasurer/secretary, opened the meeting at 7:30 PM.

Heather Christopher asked for nominations from the floor for the office of Chairperson. David Morris nominated John Komarisky. William Feocco seconded. No other nominations were put forward. Nominations closed. All in favor of John Komarisky as Chairperson. All in favor. Motion carried.

Per written email attached, John Komarisky accepts the appointment as Chairperson and appoints William J. Feocco as Deputy Chair. He accepted.

Meeting turned over to William Feocco as Deputy Chair.

Heather Christopher to be secretary/treasurer for 2024. William Feocco motioned in favor. Urson LaSagna seconded. All in favor. Motion carried.

Audit of the year-end financial reports as mandated by NYS Comptroller's office will be done by Inero. The report will be reviewed in June of 2024. The State required AUD will be reviewed then also. The treasurer submits the bank statements each month for review, and they are audited by the Board of Commissioners as well.

The following motions were made by Tyson Turner and seconded by Urson LaSagna.

- The bond on the treasurer will be renewed with the Adams & Son Insurance Agency.
 - The attorney for the district will be Michael Quill from Boyle and Anderson on an as needed basis.
 - The Citizen will be the official newspaper for the district.
 - The official depositories for the district will be Cayuga Lake National Bank, and LNB.
 - The signers on all financial accounts will be the treasurer, Heather Christopher, and the chairperson, John Komarisky.
 - The district will enroll as a member in the New York State Association of Fire Districts and the Central Region of Fire Districts for New York State.
 - The regular meetings for the district will be the second Thursday of every month. With a few exceptions as laid out in the schedule presented to the board. They will be held at 7:30 p.m. at the #2 firehouse on Franklin St. Rd. where the offices and files for the district's business are located.
 - Authorize Treasurer to pay certain claims in advance of audit by the Board (i.e., telephone, postage expense, utilities, salaries, loans payable, trash removal). All in favor. Motion Carried.
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- The 2024 Fire Line Officers for the Sennett Fire Department – Ben Haynes as Chief, Brandon LaSagna as Deputy Chief, Sean Holmes as Assistant Chief - were approved by motion. Tyson Turner motioned in favor. David Morris seconded. All in favor. Motion carried.
 - The procurement policy with resolution to standardize equipment was reviewed. David Morris motioned in favor of adopting the policy. Urson LaSagna seconded. All in favor. Motion carried.
 - The investment policy was reviewed. David Morris motioned in favor of adopting the policy. Urson LaSagna seconded. All in favor. Motion carried.
 - The sexual harassment policy and complaint form was reviewed. David Morris motioned in favor of adopting the policy. Urson LaSagna seconded. All in favor. Motion carried.
 - The SOP305 vehicle policy with the statement regarding fuel allowances was reviewed. David Morris motioned in favor of adopting the policy. Urson LaSagna seconded. All in favor. Motion carried.
 - The 2024 meeting schedule was reviewed. Urson LaSagna motioned in favor of approval. Tyson Turner seconded. All in favor. Motion carried.

Annual disclosure statements: John Komarisky is the owner of Main & Pinckney Equipment Company. Urson LaSagna is owner of Capital Automotive Equipment
Motion for adjournment of the organizational meeting by David Morris. Seconded by Tyson Turner. All in favor. Motion carried.

Respectfully Submitted,
Heather Christopher
Heather A. Christopher
Secretary/Treasurer