

Board of Commissioners
Sennett Fire District
Regular Meeting
September 13, 2023
CO#2 - Franklin St. Firehouse

Present: John Komarisky
William J. Feocco
David Morris - Absent
Urson LaSagna
Tyson Turner

John Komarisky called the meeting to order at 7:32 PM.

Financial Reports and Bank Statement reviewed by Board members.

Lens Report: One report given to the Chief.

Approval of Agenda: Motion by William Feocco to accept. Seconded by Tyson Turner. All in favor. Motion carried.

The minutes of the August 10, 2023, regular meeting were approved. Motion to accept by Urson LaSagna. Second by William Feocco. All in favor. Motion carried.

Communications:

- Cayuga Lake National Bank monthly municipal deposit letter received and made available to view.
- The updated DOHSES loan schedule was received. They have logged the district's second payment. Seven payments remain.
- The NYS Unemployment registration is complete, and the district now has a NYS Unemployment number. The treasurer forwarded information to Mariah at Premier Payroll.

Old Business:

- Building maintenance...
 - o The floor cleaning machine has been repaired and the district is waiting to receive the bill.
 - o An estimate was received from Isaac Heating totaling \$2,828.92 to recharge the indoor air conditioning unit at Co#2 and check it for leaks. Motion to proceed with the repair by Urson LaSagna. Second by Tyson Turner. All in favor. Motion carried.
 - o Lily Plumbing was out to look at the 1965 boiler at Co#1. He believes the air intake may be low and has suggested the district install an additional air intake in the outer wall.
- The Key Bank credit cards have not been received. The treasurer will follow up with Erica at Key Bank.
- Sean has ordered four new desktop computers from Newegg. They will be approximately \$1,000.00 each. Once received, data from the old units will be transferred to the new equipment.
- Urson and Tyson will address the router installation at Co#2 next month.
- A "Notice to Bidders" will be published on 9/14 in the Citizen regarding the air system at Co#2. Urson has sent the specs to the treasurer. Bidding will close on 10/16 and any bids received will be reviewed at the October 17th regular meeting.
- Lyons is looking for the district tax exempt letter from NYS to finish setting up the investment account for LOSAP. The treasurer has a copy from the office and will send it over to Kim on the 14th.

New Business:

- Bates Asphalt has submitted a quotation totaling \$1,672.33 to stripe the remainder of the parking lot. The district will need to brush clean the surface before they come in and stripe. Motion to proceed with the work by Tyson Turner. Second by Urson LaSagna. All in favor. Motion carried.
- Commissioners discussed new keypad and fob door looking systems at Co#1 and Co#2 with regard to security Fobs can be turned off if lost and keypad pins can be changed versus keys which remain out there into perpetuity. Jason Green recommends the use of key fobs for the two apparatus doors at Co#2 and the front door at Co#1 (needs to be replaced in order to be fitted with this system). All other doors can be fitted with a keypad. Jason will write up specifications with the number of doors that need fobs and the number that need keypads so the district can obtain quotes. Tyson will get the name of the supplier his company used on their building.
- 2024 preliminary budget discussion and approval. A public hearing will be held on 10/17 to further discuss before adoption at the regular meeting immediately following.

- A resolution to adopt the volunteer firefighter and ambulance workers tax exemption was discussed. The district will use the department's definition of "active" volunteer to determine qualification for the tax exemption. The treasurer will post a notice of public hearing on 10/17 to further discuss.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED, that the Sennett Fire District Board of Fire Commissioners of the Sennett Fire District will hold a public hearing on October 17, 2023 at 7:30pm at the Sennett District Office, 3156 Franklin Street Road, Town of Sennett, New York, to consider the proposed exemption of 10% of the assessed value of property owned, or co-owned, in the district by volunteer firefighters or ambulance workers that meet the criteria set forth and are certified in accordance with the processes set forth, and to hear all person that are interested in the adoption of such tax exemption.

- William Feocco made the motion to accept the resolution. Seconded by Tyson Turner. All voted in favor. Motion carried.
- 2024 ballot petitions were printed and are available in the commissioners' office or via email from the treasurer.

Deputy Chair: William Feocco

- No report

Chief Report: Sean Holmes

- The department responded to 46 calls last month, bringing the total to 332 for the year.
- The mirrors are in and installed on Engine 1.
- A new Low-level strainer will be purchased at a cost of \$1,050.00.
- The fuel tank on Engine 1 was leaking. It was replaced by Harrob for approximately \$4,000.00. Sean will submit the bill for next month's warrant.
- Four quotations were received to replace and install new tires on Engine 1 and Engine 2. The state bid from Syracuse Retreaders is the lowest bid at \$8,554.37. Motion to proceed by William Feocco. Second by Urson LaSagna. All in favor. Motion carried. The work will be completed onsite, and the old tires will be sold at auction.
- Auburn Internal Medicine will perform physicals for \$200 per volunteer. This is the same cost as last year.
- Fire House Solutions will be the department's new website hosting company. They will provide a "true" website capable of tracking repair tickets, providing digital sign-up sheets, managing inner department communications as well as a public rental calendar. Public and member areas will have separate access. There will be a \$795.00 set up fee and a monthly cost of \$99.95 per month. The treasurer will check with the Comptroller's Office to determine where this expense should be posted.

The September Warrant for \$12,277.76 was approved. Motion to accept by Tyson Turner. Seconded by William Feocco. All in favor. Motion carried.

Meeting adjourned at 9:39 PM. Motion by Tyson Turner. Seconded by Urson LaSagna. All in favor. Motion carried.

Respectfully Submitted,

Heather Christopher

Heather A. Christopher
Secretary/Treasurer